



Texas Department of Public Safety

"Driver License Image Retrieval System"

User Documentation

April 30, 2020



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1. ACCESS TO THE APPLICATION

The Texas Department of Public Safety (DPS) Image Retrieval Application can be reached through <http://texasonline.state.tx.us/NASApp/txdps/DPSImageManager>

2. IMAGE RETRIEVAL LOGIN

The following information will be required of the customer to access the DL Image Retrieval System:

- User Name
- Password

The User Name and Password are both assigned by the Texas Department of Public Safety.

The screenshot shows the login interface for the Texas Department of Public Safety Driver License Image Retrieval System. At the top left is the DPS logo. The header includes the text "Texas Department of Public Safety" and "Driver License Image Retrieval System". Below this is a "LOGIN" section with the heading "OFFICIAL STATE GOVERNMENT USE ONLY". A disclaimer states that the system is for official law enforcement purposes and is protected under federal and state privacy acts. Instructions prompt the user to enter their username and password, and to select "Login" or "Change Password". Two buttons, "LOGIN" and "CHANGE PASSWORD", each with a star icon, are provided. Contact information for technical assistance is listed at the bottom, including a toll-free number and an email address. The version number "Version: 3.2.0" is displayed at the very bottom.

Texas Department of Public Safety
Driver License Image Retrieval System

LOGIN

OFFICIAL STATE GOVERNMENT USE ONLY

This system is for official law enforcement purposes only and is protected under the federal Driver Privacy Protection Act of 1994, as amended, 18 USC 2721 et seq., and the Motor Vehicle Disclosure Protection Act of Texas, Tex Trans Code 730. Improper use of or dissemination of this information can lead to civil and criminal penalties as well as termination of User Agency's access to the system.

Enter your user name and password. Select "Login" to proceed, or select "Change Password" to change your password and login.

User Name:

Password:

LOGIN CHANGE PASSWORD

For technical assistance, contact TexasOnline
24 hours a day, 7 days a week toll free at 877.452.9060
or by email at support@texasgovhelpdesk.com.

Version: 3.2.0



2.1. Login Error Message Type I

The required fields error message is displayed below.

stage.texasonline.state.tx.us says

User Name is required.
Password is required.

OK

LOGIN

OFFICIAL STATE GOVERNMENT USE ONLY

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Enter your user name and password. Select "Login" to proceed, or select "Change Password" to change your password and login.

User Name:

Password:

LOGIN CHANGE PASSWORD

For technical assistance, contact TexasOnline
24 hours a day, 7 days a week toll free at 877.452.9060
or by email at support@texasgovhelpdesk.com.

Version: 3.2.0



2.2. Login Error Message Type II

Invalid user name and/or password message displayed below.

The screenshot shows the login interface of the Texas Department of Public Safety Driver License Image Retrieval System. At the top left is the department's logo. The header includes the text "Texas Department of Public Safety" and "Driver License Image Retrieval System". Below the header, the word "LOGIN" is displayed in red. A notice states "OFFICIAL STATE GOVERNMENT USE ONLY" and provides legal references. Instructions prompt the user to enter their username and password. The "User Name" field contains "abc456" and the "Password" field is masked with dots. A red error message, "Authentication failed. Please try again.", is displayed above the fields, with a red arrow pointing to it from the label "Error text". Below the fields are two buttons: "★ LOGIN" and "★ CHANGE PASSWORD". At the bottom, contact information for TexasOnline is provided, and the version number "Version: 3.2.0" is shown at the very bottom.

LOGIN

OFFICIAL STATE GOVERNMENT USE ONLY

This system is for official law enforcement purposes only and is protected under the federal Driver Privacy Protection Act of 1994, as amended, 18 USC 2721 et seq., and the Motor Vehicle Disclosure Protection Act of Texas, Tex Trans Code 730. Improper use of or dissemination of this information can lead to civil and criminal penalties as well as termination of User Agency's access to the system.

Enter your user name and password. Select "Login" to proceed, or select "Change Password" to change your password and login.

Authentication failed. Please try again. **Error text**

User Name: abc456

Password:

★ LOGIN ★ CHANGE PASSWORD

For technical assistance, contact TexasOnline
24 hours a day, 7 days a week toll free at 877.452.9060
or by email at support@texasgovhelpdesk.com.

Version: 3.2.0



3. CHANGE PASSWORD

The user enters their User Name and Password on the Login Page and then selects the **“Change Password”** button. The application will take the user to the “Change Password” page shown below. The user enters their new password and then re-enters the new password and selects **“Change Password”** to process the new password information.

The user receives a message that their password has been changed. The User will be able to perform an Image Search.

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones - [Logout](#)

CHANGE PASSWORD

Enter and confirm your new password in the fields below.
* = required information

User Name: Testjones

New Password: *

Re-enter New Password: *

CHANGE PASSWORD

For technical assistance, contact TexasOnline
24 hours a day, 7 days a week toll free at 877.452.9060
or by email at support@texasgovhelpdesk.com.

Version: 3.2.0



4. WELCOME SCREEN

The following screen illustrates the Welcome page for a user level where the user can perform the following functions:

- Image Request
- Name Search
- Deconflict Inbox
- Modify Requests
- User Guide
- Download Adobe Acrobat

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones - [Logout](#)

WELCOME

IMAGE REQUEST [Image Search](#)
[Name Search](#)

NAME SEARCH

DECONFLICT INBOX [Deconflict Inbox](#)

USER ADMIN [Modify Requests](#)
[User Guide](#)

MODIFY REQUESTS [Download Adobe Acrobat](#)

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or by email at support@texasgovhelpdesk.com.

Version: 3.2.0



5. IMAGE SEARCH

The user selects “Image Search” and the Image Search screen appears. All Image Search required fields are marked with an *.

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones - Logout

IMAGE SEARCH
Enter the required information and select "Search".

Driver Information * = required information

DL Number: *

Name: Last *
First
Middle
Suffix

Date of Birth: *(mmddyyyy)

Requestor Information

Requestor Name: Requestor Last Name *
Requestor First Name *
Requestor Middle Name
Requestor Suffix

Agency or Bureau: *
 Select an agency from list:
218th Judicial District NTF (Kerrville, TX)
 Other

Texas County: *
Select County

Badge Number/
Officer ID Number: *

Phone Number: *
(9999999999)

File # or Case
Information:

Offense Type /
Investigation
Description: *
Select Offense Type

Mail Date: (mmddyyyy)

Comments or
Remarks:

SEARCH

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For technical assistance, contact TexasOnline
24 hours a day, 7 days a week toll free at 877.452.9080
or by email at support@texasgovhelodesk.com.

Version: 3.2.0



5.1. Error Messages

If a required field is missing, then the user will receive an error message identifying which field is invalid. The user clicks **“OK”** to proceed.

stage.texasonline.state.tx.us says

DL Number is invalid. Please enter a valid 8,9 or 10 digit number.

Last Name is required and must contain at least 1 character.

Date Of Birth is required and must contain 8 digits in MMDDYYYY format.

Requesting Officer's Last Name is required and must contain at least 2 characters.

Requesting Officer's First Name is required and must contain at least 1 character.

Texas County is required. Please select a drop down value.

Requesting Officer ID is required and must contain at least 1

OK

218th Judicial District NTF (Kerrville, TX)

Other

Texas County: *

Badge Number/ Officer ID Number: *

Phone Number: *

File # or Case Information:

Offense Type / Investigation Description: *

Mail Date: (mmddyyyy)

Comments or Remarks:

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Version: 3.2.0



5.2. Image Search (with information completed)

The data the user entered into the Image Search Screen is shown on the following screen.

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones - [Logout](#)

NAME SEARCH - CONFIRM SEARCH
Verify the information and select "Search".

Driver Information

DL Number:	11110013
Name:	Gulko
Date of Birth: (mmd/yyyy)	06281968

Requestor Information

Requestor Name:	Test2 Testing2
Agency or Bureau:	216th Judicial District NTF (Kerrville, TX)
Texas County:	BANDERA
Badge Number / Officer ID Number:	123456789
Phone Number:	5125555555
File # or Case Information:	
Offense Type/ Investigation Description:	Criminal Mischief
Mail Date: (mmd/yyyy)	
Comments or Remarks:	

★ **EDIT SEARCH** ★ **SEARCH**

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or by email at support@texasgovhelpdesk.com.

Version: 3.2.0

If the user would like to change any of the entered data, they must press the **"Edit Search"** button, and they are subsequently taken to the COMPLETED IMAGE RETRIEVAL SCREEN. If the user is satisfied with the data they have entered, they must press the **"Search"** button to continue.



5.3. Search Results

SEARCH RESULTS

DL Number:	11110013
Name:	WANDA GULKO
Date of Birth:	06281968
Photo:	Image appears here

Address:	11273 HARRY HINES BLVD, DALLAS, TX 752294806		
Race:	WHITE		
Ethnicity:	HISPANIC	Sex:	M
Height:	507	Weight:	212
Eye Color:	GREEN	Hair Color:	BROWN
Image Date:	01022018	Class:	C
Expiration Date:	06132020	Restriction:	
CDL Flag:	N	Endorsement:	

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or by email at support@texasgovhelpdesk.com.

Version: 3.2.0

- The DL Data and Picture is presented to the user.
- To save the picture, right click the mouse and perform the "Save Picture As" command.
- When the user prints the search results, the page will print using a "Printable Version" that is primarily black and white with a color photo.
- Select the "New Search" button to initiate a new DL Number search or select the "Create Deconflict Report" button to view what other individuals have requested the same Image.



6. NAME SEARCH – PRE-SEARCH SCREEN

The user selects the “Name Search” link and the Name Search screen appears. All Image Search required fields are marked with an *.

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones - Logout

NAME SEARCH - PRE-SEARCH
Enter the required information and select "Search".

Driver Information * = required information

Name: Last Name *
Test
First Name
Test
Middle Name

Date of Birth: (mmddyyyy)

City:

Race:

Ethnicity:

Sex:

Beginning Age:

Ending Age:

Beginning Height: (e.g. 5'08 for 5' 8")

Ending Height:

Requestor Information

Requestor Name: Requestor Last Name *
Testing2
Requestor First Name *
Test2
Requestor Middle Name
Requestor Suffix

Agency or Bureau: *
 Select an agency from list:
Select Agency:
216th Judicial District NTF (Kerrville, TX)

Other
Manually Enter Agency:

Texas County: *
BANDERA

Badge Number/
Officer ID Number: *
123456789

Phone Number: *
(929)9292929
5125555555

File # or Case
Information:

Offense Type /
Investigation
Description: *
Criminal Mischief

Mail Date: (mmddyyyy)

Comments or
Remarks:

SEARCH

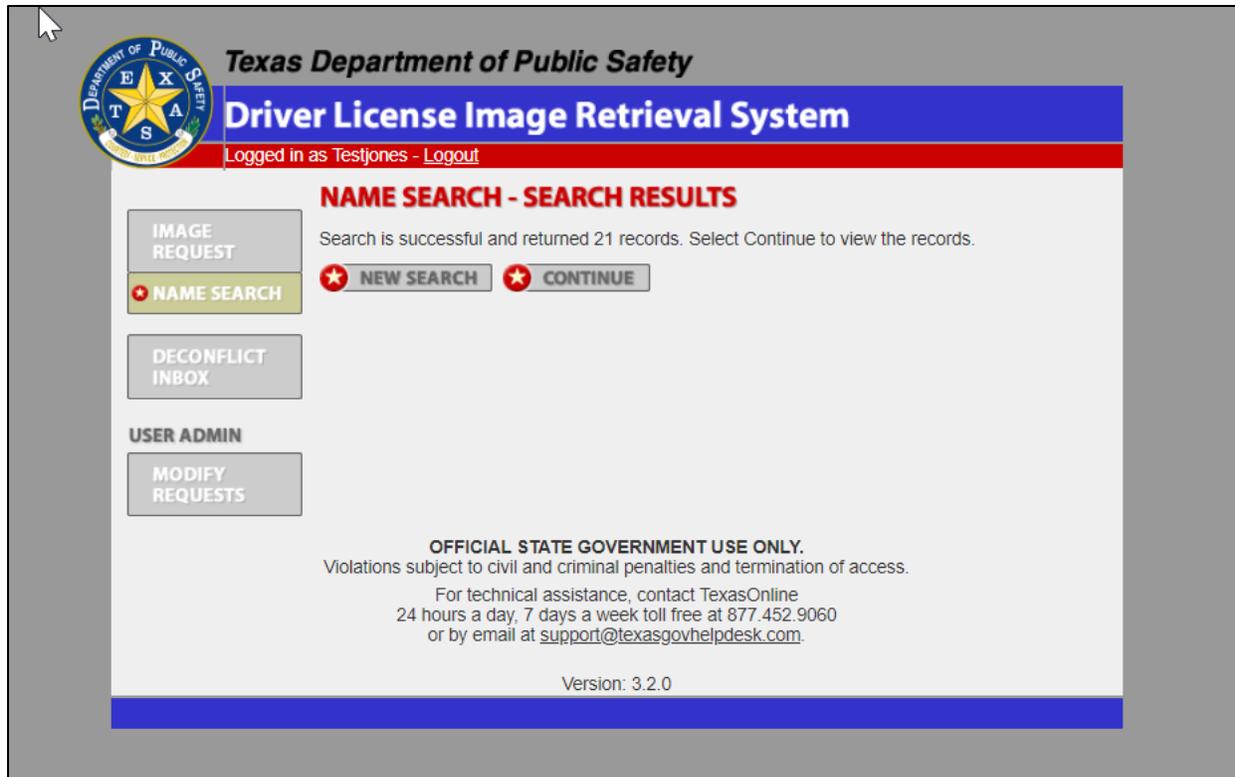
OFFICIAL STATE GOVERNMENT USE ONLY.
Violations subject to civil and criminal penalties and termination of access.

To continue with the name search function, the user must press the “Search” button.



6.1. Name Search Results Screen Part I

When the user has pressed the “Search” button, they are taken to the screen shown below.



The user can press the “New Search” button where they are taken to the NAME SEARCH SCREEN to modify the search criteria in order to generate a smaller result set, or they can press the “Continue” button to view the results.



6.2. Name Search Results Part II

When the user selects the “Continue” button, they are shown a list of the search results as shown below.

NAME SEARCH - SEARCH RESULTS
 Select a record below or perform a new search.
 21 records found. < Previous Page 1 of 2 Next >

Expand	Name	DL #	DOB	H	R	E	S	Address	C	CDL
1	TEST, TEST	38537713	01181967	504	WHITE		F	12345 TEST ADDRESS TEST CITY,	C	N
2	TEST, TEST	38541664	04221980	505	AMERICAN INDIAN/ALASKAN NATIVE		F	5805 N LAMAR BLVD AUSTIN,	A	N
2	TEST, TEST	38541665	05011990	501	ASIAN/PACIFIC ISLANDER	UNKNOWN	F	5805 N LAMAR BLVD AUSTIN,	C	N
4	TEST, TEST	38542168	05181984	504	WHITE	UNKNOWN	M	123 ANYWHERE STREET ANYWHERE CITY,	A	N
5	TEST, TEST, SSN	38551193	01101980	506	BLACK	NON-HISPANIC	M	TEST TEST,	C	N
6	TEST, TEST	38542737	08211985	502	BLACK		M	5805 N LAMAR BLVD AUSTIN,	ID	N
7	TEST, TEST	38542738	02152000	508	WHITE	HISPANIC	M	5805 N LAMAR BLVD AUSTIN,	C	N
8	TEST, TEST	38551256	08011981	507		HISPANIC	M	5805 N LAMAR BLVD AUSTIN,	C	N
9	TEST, TEST	38542958	09011990	501	AMERICAN INDIAN/ALASKAN NATIVE		F	5805 N LAMAR BLVD AUSTIN,	C	N
10	TEST, TEST	38543697	01101988	505	BLACK		M	512 MAIN RD AUSTIN,	ID	N
11	TEST, TEST	38543191	01211969	300	ASIAN/PACIFIC ISLANDER		F	123 LOVE LANE	C	N
10	TEST, TEST	38543697	01011988	505	BLACK		M	512 MAIN RD AUSTIN,	ID	N
11	TEST, TEST	38543191	01211969	300	ASIAN/PACIFIC ISLANDER		F	123 LOVE LANE	C	N
12	TEST, TEST	38552704	01011990	502	AMERICAN INDIAN/ALASKAN NATIVE		M	5805 N LAMAR BLVD AUSTIN,	C	N
13	TEST, TEST	38548665	09261969	506	BLACK		F	701 N BAGDAD DALLAS,	ID	N
14	TEST, TEST	38548669	09221969	510	BLACK	NON-HISPANIC	M	704 WE DALLAS,	ID	N
15	TEST, TEST	38540791	12221969	506	ASIAN/PACIFIC ISLANDER		F	756 DALLAS,	C	N
16	TEST, TEST	38551199	07311992	506	AMERICAN INDIAN/ALASKAN NATIVE	NON-HISPANIC	F	100 FLAVOR TOWN AUSTIN,	ID	N
17	TEST, TEST, IMA	38552185	07011999	505	BLACK	HISPANIC	M	5805 N LAMAR BLVD AUSTIN,	C	N
18	TEST, TEST, DEMO	38552809	01101990	511	ASIAN/PACIFIC ISLANDER	NON-HISPANIC	F	5805 N LAMAR BLVD AUSTIN,	B	N
19	TEST, TEST	38553715	02201960	505	AMERICAN INDIAN/ALASKAN NATIVE	HISPANIC	F	5805 N LAMAR BLVD AUSTIN,	B	N
20	TEST, TEST, FID	38554241	01012001	605	ASIAN/PACIFIC ISLANDER	NON-HISPANIC	M	TEST AUSTIN,	ID	N
21	TEST, TEST	43020301	11111995	601	AMERICAN INDIAN/ALASKAN NATIVE	HISPANIC	M	5805 N LAMAR BLVD AUSTIN,	B	N

21 records found. < Previous Page 1 of 2 Next >

NEW SEARCH

OFFICIAL STATE GOVERNMENT USE ONLY
 Violations subject to civil and criminal penalties and termination of access.
 For technical assistance, contact TexasOnline
 24 hours a day, 7 days a week toll free at 877.452.9060
 or by email at support@texasgov/helpdesk.com.

Version: 3.2.0

The user can perform the following function when they are on this screen.

- Select the linked record number, and they can request an image search as shown on the COMPLETED IMAGE RETRIEVAL SCREEN.
- *NOTE:* The system will pre-fill the data elements from the Name Search Screen.
- Select the linked Next to view the rest of the result list.
- Select the “New Search” button to begin a new search, and they are taken to the NAME SEARCH - PRE-SEARCH SCREEN.



7. CREATE DECONFLICT REPORT SCREEN

If the user selects the “**Create Deconflict Report**” from the Image Search Results they are taken to the screen as shown below.

CREATE DECONFLICT REPORT
Enter the Driver License Number and select "Submit".
* = required information

DL Number: *	11110013
Requestor Information	
Requestor Name:	Requestor Last Name * Testing2
	Requestor First Name * Test2
	Requestor Middle Name
	Requestor Suffix ▼
Agency or Bureau: *	<input checked="" type="radio"/> Select an agency from list : 216th Judicial District NTF (Kerrville, TX) ▼
	<input type="radio"/> Other
Texas County: *	BANDERA ▼
Badge Number/ Officer ID Number: *	123456789
US State: *	Texas ▼

To continue with the request, the user must enter the required data and press the “**Submit**” button.

NOTE: To save entry steps the system pre-fills many data elements based on the preceding Image Request.



7.1. Deconflict Report Screen

TXDPS DL Image Retrieval System - Deconflict Report

Results Found: 5 Search Criteria: DL Number - 11110013

[View PDF](#) [New Report](#)

Req. Name	DOB	User ID	User City	Req. Officer	TX County	Req. Officer ID	Tel. #	Invest. Desc.	Trans. Date
Gulko	06281968	Testjones	Austin	Testing2, Test2	BANDERA	123456789	5125555555	Criminal Mischief	2020-04-20 15:36:43
Req. Agency: 216th Judicial District NTF (Kerrville, TX)									
Gulko	06281968	Testjones	Austin	Testing2, Test2	BANDERA	123456789	5125555555	Criminal Mischief	2020-04-20 15:38:50
Req. Agency: 216th Judicial District NTF (Kerrville, TX)									
Gulko, Wanda	06281968	*(uid=*	test	Ellsworth, Matthew	TRAVIS	123456	5121234567	Computer Crimes	2020-02-12 11:59:16
Req. Agency: Texas Department of Public Safety									
Comments: *(uid=* - 2020-02-12 12:00:53 - TEST									
Gulko	06281968	*(uid=*	test	Ellsworth, Matthew	TRAVIS	ME14189	5121234567	Computer Crimes	2020-02-11 15:16:51
Req. Agency: Texas Department of Public Safety									
Comments: *(uid=* - 2020-02-12 12:00:58 - TEST2 *(uid=* - 2020-02-12 12:00:45 - TEST									
Gulko	06281968	*(uid=*	test	Ellsworth, Matthew	TRAVIS	ME14189	5121234567	Computer Crimes	2020-02-11 15:18:11
Req. Agency: Texas Department of Public Safety									

< Prev Page 1 of 1 Next > Select Page:

[View PDF](#) [New Report](#)

The Deconflict Report is shown below.

To continue, the user can press the “View PDF” button to view the report in a PDF format or press the “New Report” button to return to an application screen with full navigation menus. If the user selects the “New Report” button, they will get the following screen.

Texas Department of Public Safety

Driver License Image Retrieval System

Logged in as Testjones - [Logout](#)

CREATE DECONFLICT REPORT

Perform the deconflict report from the deconflict inbox.

IMAGE REQUEST

NAME SEARCH

DECONFLICT INBOX

MODIFY REQUESTS

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For technical assistance, contact TexasOnline
 24 hours a day, 7 days a week toll free at 877.452.9060
 or by email at support@texasgovhelpdesk.com.

Version: 3.2.0



7.2. Deconflict Inbox

When another user searches for the same Image you have previously searched for, you will receive an email the following day and your Deconflict Inbox will be populated, as illustrated below. Notifications will remain in your Deconflict Inbox for 60 days.

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones - [Logout](#)

DECONFLICT NOTIFICATION INBOX
The inbox is empty.

IMAGE REQUEST
NAME SEARCH
DECONFLICT INBOX
USER ADMIN
MODIFY REQUESTS

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For technical assistance, contact TexasOnline
24 hours a day, 7 days a week toll free at 877.452.9060
or by email at support@texasgovhelpdesk.com.

Version: 3.2.0

The user can perform the following functions when they are on this screen.

- Select the **“Run Deconflict Report”** button to view a report of the other users who have requested the same record. This will lead directly to the CREATE DECONFLICT REPORT screen, pre-populating it with the appropriate DL Number.
- Notifications may be deleted at any time. To do so, check the box adjacent to the Reference Number of all Notifications you would like to remove. Then click on the **“Delete checked items”** link, which will remove those items from your Deconflict Inbox.



8. USER ADMIN

Depending on your user role, you may have access to additional admin options:

- New Profile – to create new user accounts in the application
- Edit Profile – to edit existing user accounts in the application
- Modify Requests – to modify any existing requests
- View User Security – to view user security



8.1. New Profile

The user selects “**New Profile**” and the Create Profile screen appears. All required Create Profile required fields are marked with an *. To continue, the user must select “**Create User**”.

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones1 - [Logout](#)

CREATE PROFILE

Enter the following information and select "Create User".
* = required information

IMAGE REQUEST	Agency Name: *	Select Agency/Bureau ▼
NAME SEARCH	User Group: *	Select Group ▼
DECONFLICT REPORTS	Last Name: *	<input type="text"/>
REPORTS	First Name: *	<input type="text"/>
CONFIDENTIAL REPORTS	Middle Name:	<input type="text"/>
CHANGE AUDIT REPORT	Suffix:	▼
USER REPORT	Agency Issued ID: *	<input type="text"/>
DECONFLICT AUDIT REPORT	Location City: *	<input type="text"/>
DECONFLICT INBOX	Agency Department: *	<input type="text"/>
REPORT INBOX	Mother's Maiden Name: *	<input type="text"/>
USER ADMIN	Driver License Number: *	<input type="text"/>
NEW PROFILE	User Name / ID: *	Testjones1
EDIT PROFILE	Password: * The following is a list of the special characters that can be used as a part of the password . A-Z . 0-9 . period (.) . comma (,) . semi colon (;) . back-slash (/) . pound sign (#) . asterisk (*) . hyphen (-) . at sign (@) . percent (%) . ampersand (&)
MODIFY REQUESTS	Re-enter Password: *	<input type="text"/>
VIEW USER SECURITY	Active:	<input checked="" type="checkbox"/>
	Email Address: *	<input type="text"/>

CREATE USER CANCEL

OFFICIAL STATE GOVERNMENT USE ONLY



8.2. Edit Profile

The user selects “**Edit Profile**” and the Edit Profile – Search screen appears. At least one field must be entered in the form to populate existing profiles to edit. To continue, the user must select “**Search**”.

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones1 - [Logout](#)

EDIT PROFILE - SEARCH

Please note that this search is case sensitive. Review the search criteria for case sensitivity before proceeding.

Last Name:	<input type="text"/>
Agency Name:	<input type="text" value="Select Agency/Bureau"/>
User Name/ID:	<input type="text"/>
User Group:	<input type="text" value="Select Group"/>
Status:	<input type="text" value="Select Status"/>

USER ADMIN

- NEW PROFILE
- EDIT PROFILE**
- MODIFY REQUESTS
- VIEW USER SECURITY

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24 hours a day, 7 days a week toll free at 877.452.9060
or by email at support@texasgovhelpdesk.com.

Version: 3.2.0



8.3. Modify Requests – Search Screen

To add comments, such as an explanatory note, to a previously conducted Image request, users must enter the DL Number in the space provided and press the **“Append Comments”** button.

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones - [Logout](#)

MODIFY REQUEST - SEARCH

Enter a Driver License Number and select an option below.

DL Number:

APPEND COMMENTS

IMAGE REQUEST
NAME SEARCH
DECONFLICT INBOX

USER ADMIN
 MODIFY REQUESTS

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24 hours a day, 7 days a week toll free at 877.452.9060
or by email at support@texasgovhelpdesk.com.

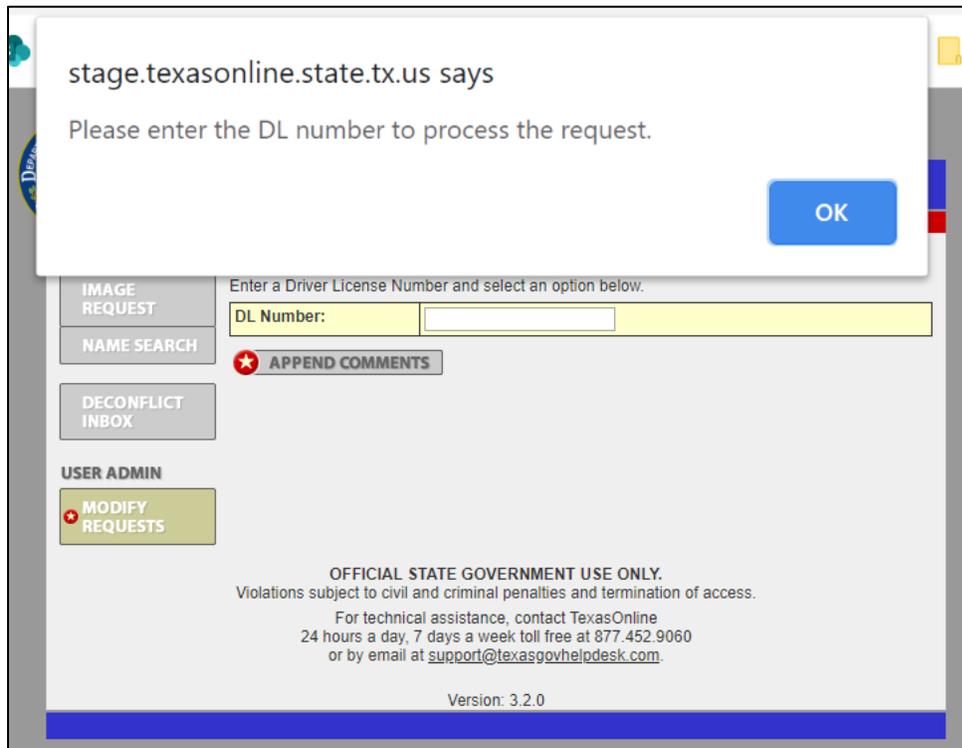
Version: 3.2.0

To continue, the user must press **“Append Comments”** button.



8.3.1. Modify Requests Error Screen Type I

If the user does not enter the DL Number, they will get the error shown below.

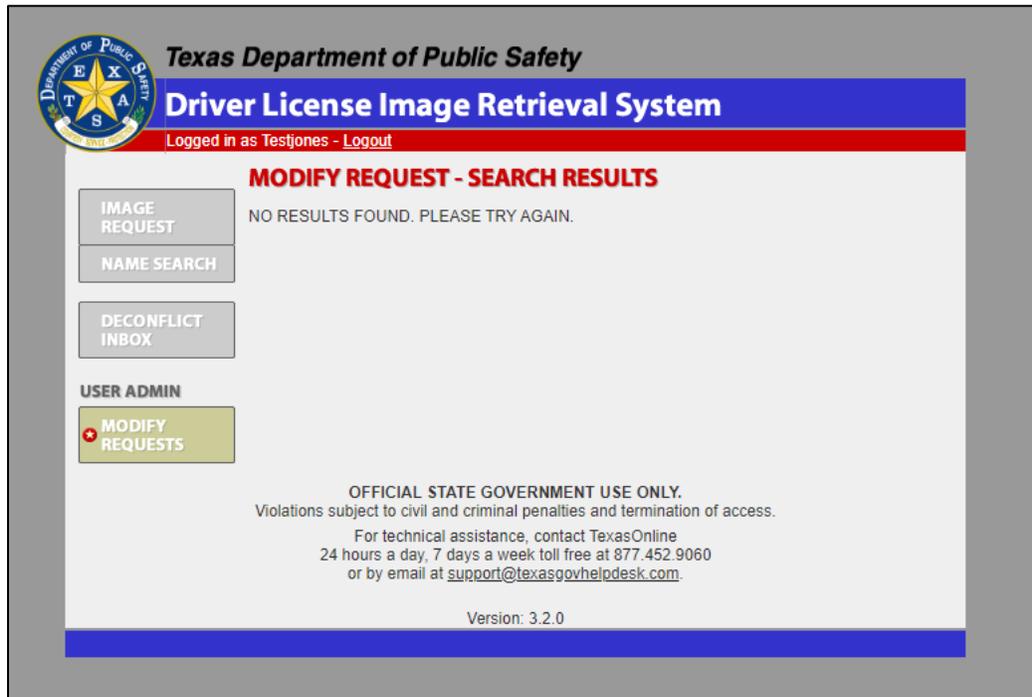


To continue, the user must press the “**OK**” button and enter a valid DL number.



8.3.2. Modify Requests Error Screen Type II

If a user enters a DL Number for a search that they have not requested, they get the screen shown below.



To continue with modifying the requests function, they must press the “**Modify Requests**” button to continue.



8.3.3. Modify Requests – Search Results Screen

When the user has pressed the “**Append Comments**” button found on the MODIFY REQUESTS – SEARCH SCREEN, they will see the results screen shown below.

Texas Department of Public Safety
Driver License Image Retrieval System
Logged in as Testjones - [Logout](#)

MODIFY REQUEST - SEARCH RESULTS

1 records found. < Previous Page 1 of 1 Next >

Search: DL# 21191740 - Result 1 ★ UPDATE RECORD

Driver Name: TWO-ONE DEON TEST	
Agency: 216th Judicial District NTF (Kerrville, TX)	
Officer Name / ID: Testing2, Test2 / 123456789	Phone Number: 5125555555
User Id: Testjones	Trans. Date: 2020-04-20 15:33:04
Confidential: No ▼	Active Status: Active ▼

Previous Comments:

New Comments:

1 records found. < Previous Page 1 of 1 Next >

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Violations subject to civil and criminal penalties and termination of access.
For technical assistance, contact TexasOnline
24 hours a day, 7 days a week toll free at 877.452.9060
or by email at support@texasgovhelphdesk.com.

Version: 3.2.0

To add comments to the search, the user must enter the data in the “New Comments” section and press the “**Update Record**” button in the upper right of the screen.



8.3.4. Modify Requests – Search Results Error Screen

If the user does not enter any data, and presses the “**Update Record**” button, they will get the error message shown below.

The screenshot shows a web application interface. At the top, a white error message box is displayed with the text: "stage.texasonline.state.tx.us says" and "Enter comment to submit". A blue "OK" button is located in the bottom right corner of the error box. Below the error box, the main content area is visible. On the left side, there is a vertical navigation menu with buttons for "IMAGE REQUEST", "NAME SEARCH", "DECONFLICT INBOX", "USER ADMIN", and "MODIFY REQUESTS". The "MODIFY REQUESTS" button is highlighted with a red star icon. The main content area displays search results for "DL# 21191740 - Result 1". It includes a table with the following information: Driver Name: TWO-ONE DEON TEST; Agency: 216th Judicial District NTF (Kerrville, TX); Officer Name / ID: Testing2, Test2 / 123456789; Phone Number: 5125555555; User Id: Testjones; Trans. Date: 2020-04-20 15:33:04; Confidential: No; Active Status: Active. Below the table, there are two text input fields labeled "Previous Comments:" and "New Comments:". At the bottom of the page, there is a footer with the text: "OFFICIAL STATE GOVERNMENT USE ONLY. Violations subject to civil and criminal penalties and termination of access. For technical assistance, contact TexasOnline 24 hours a day, 7 days a week toll free at 877.452.9060 or by email at support@texasgovhelpdesk.com. Version: 3.2.0".

To continue entering comments, the user must press the “**OK**” button and, enter comments in the appropriate section and finally press the “**Update Record**” button.



8.4. View User Security

The user selects “View User Security” and the View User Security screen appears. All levels of security are listed in the table with the corresponding site permissions.

Texas Department of Public Safety

Driver License Image Retrieval System

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VIEW USER SECURITY

IMAGE REQUEST

NAME SEARCH

DECONFLICT REPORTS

REPORTS

CONFIDENTIAL REPORTS

CHANGE AUDIT REPORT

USER REPORT

DECONFLICT AUDIT REPORT

DECONFLICT INBOX

REPORT INBOX

USER ADMIN

NEW PROFILE

EDIT PROFILE

MODIFY REQUESTS

VIEW USER SECURITY

Group Name	Permissions:
DPSADMIN	
Friends: AGENCIES DPS1 DPS1A DPS2 DPS2A MVT1 MVT1A MVT2 MVT2A NEWAGENCY RANGER1A RANGER2A RANGERS1 RANGERS2 SPCRIME1A SPCRIME2A SPECCRIME1 SPECCRIME2	<input type="checkbox"/> Create User Group <input checked="" type="checkbox"/> Create New User Profile <input checked="" type="checkbox"/> Search and Modify User Profile <input checked="" type="checkbox"/> Activate/Inactivate User <input checked="" type="checkbox"/> Change User Password <input checked="" type="checkbox"/> Request Driver's License Data & Image <input checked="" type="checkbox"/> Make Deconflict Search Requests <input checked="" type="checkbox"/> Make Confidential Requests <input checked="" type="checkbox"/> Append Comments to Own Requests <input checked="" type="checkbox"/> Append Comments to Own and Friends Requests <input checked="" type="checkbox"/> Change Confidential Status <input checked="" type="checkbox"/> Change Active Status <input checked="" type="checkbox"/> Reports <input checked="" type="checkbox"/> Confidential Reports <input checked="" type="checkbox"/> Deconflict Audit Log Report <input checked="" type="checkbox"/> Administrative Reports <input checked="" type="checkbox"/> User Profile Reports <input checked="" type="checkbox"/> View User Security Construct
SYSTEMADMIN	
Friends: NMCONDITION1 NMGOLD	<input checked="" type="checkbox"/> Create User Group <input type="checkbox"/> Create New User Profile <input type="checkbox"/> Search and Modify User Profile <input type="checkbox"/> Activate/Inactivate User <input type="checkbox"/> Change User Password <input type="checkbox"/> Request Driver's License Data & Image <input type="checkbox"/> Make Deconflict Search Requests <input type="checkbox"/> Make Confidential Requests <input type="checkbox"/> Append Comments to Own Requests <input type="checkbox"/> Append Comments to Own and Friends Requests <input type="checkbox"/> Change Confidential Status <input type="checkbox"/> Change Active Status <input type="checkbox"/> Reports <input type="checkbox"/> Confidential Reports <input type="checkbox"/> Deconflict Audit Log Report <input type="checkbox"/> Administrative Reports <input type="checkbox"/> User Profile Reports <input checked="" type="checkbox"/> View User Security Construct
NMGOLD	
Friends: NMCONDITION1 SYSTEMADMIN	<input checked="" type="checkbox"/> Create User Group <input type="checkbox"/> Create New User Profile <input type="checkbox"/> Search and Modify User Profile